



Need-Based Aid: Checklist for New Families For Fall 2023

1. Complete the Parents' Financial Statement (PFS) through School and Student Services (SSS*). This is done online at <http://www.solutionsbysss.com/parents>.

Full School Name: **The Doane Stuart School** School Code: **2878**

2. Upload your 2021 (or 2022 if they are available) tax returns (state and federal, with all attachments) and 2021/2022 W2s to the SSS Portal.

3. In the case of a two household family (including divorced, separated or unmarried parents), **each parent must complete a separate PFS** and submit his or her documents. Applications can not be reviewed until both parents submit their PFS.

4. Once you have completed your 2022 taxes, upload these to the SSS Portal. A financial aid application can be reviewed using the 2021 returns.

- All need-based aid is in the form of a grant.
- Financial aid applications must be completed **before** an admission decision will be released. This allows new families to make an informed enrollment decision.
- Because Doane Stuart operates within a limited financial aid budget, funds are allocated on a rolling basis and may not cover a family's full need.
- Families are expected to utilize every financial resource available to them to meet their tuition obligations.
- The earliest possible completion of both the Application for Admission and Financial Aid processes is highly recommended.

Please contact Karen Teich, Director of Enrollment Management at kteich@doanestuart.org or (518) 465-5222, with any questions.