



## Need-Based Aid: Checklist for New Families For Fall 2019

1. Complete the Parents' Financial Statement (PFS) through School and Student Services (SSS\*). This is done online at [www.sssbynais.org/parents](http://www.sssbynais.org/parents)

Full School Name: The Doane Stuart School

School Code: 2878

2. Upload your 2017 (or 2018 if they are available) tax returns (state and federal, with all attachments) and 2017/2018 W2s to the SSS Portal.

3. In the case of a two household family (including divorced, separated or unmarried parents), each parent should complete a separate PFS and submit his or her documents.

4. Once you have completed your 2018 taxes, upload these to the SSS Portal. A financial aid application can be reviewed using the 2017 returns.

- All need-based aid is in the form of a grant.
- Financial aid applications must be completed before an admission decision will be released. This allows new families to make an informed enrollment decision.
- Because Doane Stuart operates within a financial aid budget, funds are allocated on a rolling basis.
- The earliest possible completion of both the Application and Financial Aid processes is highly recommended.

Please contact Dan Pearson, Director of Admission at [dpearson@doanestuart.org](mailto:dpearson@doanestuart.org) or (518) 465-5222, ext. 241 with any questions.